

COVID Liaison Role

The COVID Liaison:

- Responds to COVID-19 concerns for the school.
- Provides information and guidance for all members of the **school community**.
- Is the primary liaison with the Public Health Department
 - Attends regular meetings, training, and acts as the primary point of contact for COVID-related issues.
 - Is trained in up-to-date guidance on COVID and disease mitigation strategies.
 - Provides presentations and training on COVID, and COVID response and protocols for school staff.
 - Is the first point of contact for inquiries from all stakeholders.
 - Tracks data related to COVID cases, responses, etc.,

Activated when there is a positive case at the school site.

- Conduct the investigation.
- Create and/or support the creation of line lists of close contacts.
- Distribute community letters and exposure letter
- Ensure that all relevant data is entered into the Public Health Department information system.